

**MINUTES OF A STUDY SESSION OF THE PRINCETON CITY COUNCIL  
HELD ON FEBRUARY 4, 2021 4:30 P.M.**

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Mayor Thom Walker called the meeting to order. Council members present were Vicki Hallin, Jenny Gerold, Jules Zimmer and Jeff Reynolds. Staff present, Finance Director Tracy Peters, Public Works Director Bob Gerold, Community Development Manager Stephanie Hillesheim, Police Chief Todd Frederick, Clerk Shawna Jenkins, Wastewater Plant Manager Chris Klinghagen, Liquor Store Manager Nancy Campbell and Fire Chief Ron Lawrence.

Walker stated that he would like to add "Friends of the Library" to the Agenda. J Gerold said she will give an update on the City Administrator Position.

**FEMA Fire Act Grant – COVID Supplies**

Lawrence reported that the Fire Department applied and was awarded a grant for Covid supplies. The grant total was \$2908.70. The grant is covering \$2770.19 and we are covering \$138.51. He stated he does have it in the budget to cover the City's portion if needed. He is looking for approval from the council to accept the grant. The supplies that we are planning to purchase are N95 masks, hand sanitizing gel, safety glasses, hand wipes, and medical gloves.

J GEROLD MOVED TO APPROVE THE RECEIPT OF THE FIRE ACT GRANT. ZIMMER SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY.

**Fire Act Grant Application Approval Request**

Lawrence asked for Council approval to apply for a Fire Act Grant for the Fire Dept. They are looking to apply for a micro grant of not more than \$36,000.00. There is a 5% matching amount. This would be approximately \$1,800.00 if we were awarded the grant. We are looking to purchase new hoses and drop tanks. The Department was not successful last year in this grant. Their Grant Writer was able to find out what can be included to help the department be approved for the grant.

ZIMMER MOVED TO APPROVE THE APPLICATION FOR THE FIRE ACT GRANT. HALLIN SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY.

**City Administrator Update**

J Gerold was pleased to announce that Michelle McPhearson was offered and has accepted the City Administrator position. She has a start date of March 8<sup>th</sup>.

**Friends of the Library**

Walker reported that he spoke with Nancy Howard and she stated they are interested in having a Council Liaison on the Friends of the Library Board. He is not sure when the meetings are, but he can find out. He just knows they are held quarterly. Hallin replied she has been on that Board before and she will volunteer to be on it again.

**Adjournment**

ZIMMER MOVED TO ADJOURN THE STUDY SESSION AT 4:38PM. J GEROLD SECONDED THE MOTION. MEETING ADJOURNED

Respectfully Submitted,

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Shawna Jenkins Tadych  
City Clerk

ATTEST:

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Thom Walker, Mayor